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NEWSLETTER

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Home of Peel Seniornet

This is a special Newsletter brought to you by Christine Jackson with news of our group. Including hints and tips, learning sessions, future meetings and social activities.

We did not hold the usual Monthly meeting this March as you would realize, Easter Monday falls on the same day and although we tried, other arrangements could not be made.

The first piece of News is that after joining the Australia wide computer group – ASCCA – we appear on the front page. Quite a feather in our caps! We are hoping to extend our knowledge with the learning disks and other features from them.

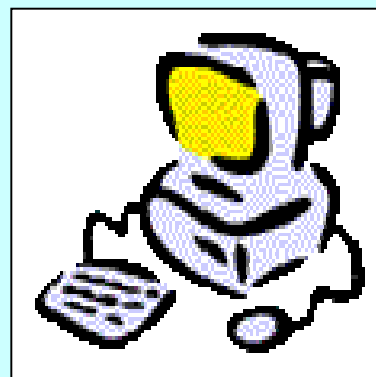
There is a Social morning tea at the Dome on Wednesday 26th of this month. If there is any more news I will pass it on to you then.

Welcome to new members :- Janet Lampard, Fran Williams, Jenny Aurisch, Raymond Hunter, F.J. Hunt, Hans Van Delft, Marjorie Barron, Maureen Butson.



Training. Tom Hoffman.

Sessions are planned through to June and many are 'help sessions'. If you have any problems please bring them along and someone will work with you. The sessions are held in the Computer Room at the Senior Citizens Centre on the 1st and 3rd Wednesdays of each month. The details and members on duty are listed in the web site under 'Training'.

**Buddies.**

The Peel District is divided into areas and there is a Buddie to help, near you !

Every now and then we enjoy a Buddies Session in the computer room. This is when you are invited along to meet your Buddie. It's quite a social occasion too. Tea can be purchased in the Dining Room of the Senior Citizens Centre.

**Meetings**

You can find us every fourth Monday afternoon at 1.30pm (except public holidays) at the Mandurah City Senior Citizens Centre, Ormsby Terrace Mandurah, next to the cinemas and our magnificent Performing Arts Centre.

At monthly meetings, apart from the group news, there is a Speaker - in April – Christopher Reid speaking on matters related to Computers. Plus interesting hints & tips—from members of the committee and from members themselves.

Together with discussions both serious and amusing!

Hints & Tips.

Here is something that may be of interest to you.
(With the help of World Start newsletter)



How much time have you wasted changing and re-changing column widths, trying to match one column with another in MS Excel? You could use the Format menu, Column submenu, Width choice and enter in the width yourself, but with that, you would need to know exactly what width you need and keep it all straight. That's definitely not worth your time!

So, do you have to go back to highlighting all the columns that should match and resize them yet again? No, absolutely not!

The first step is to have a cell selected in the column that has the width you want to transfer.

You can copy that cell by using the Copy button, Ctrl + C, Edit menu.

Now select a cell in the column that needs the new width.

Here you're looking to use Paste Special. You can get to that via the Edit menu, a right click once you're in the Paste Special window, locate the Column Width choice.

Select it and click OK.

Poof. Just like magic, the width of the new column is altered, without transferring any

Micro Soft Tip - more Excel.

There is a way to insert the date and time very quickly with a quick key combination :- here's what you do –

To insert the **date**

Ctrl + ; (semicolon)

To insert the **time**, try this:

Ctrl + Shift + : (colon)



This is interesting -

It's a wonderful site that gives free computer tutorials for computer beginners - <http://www.homeandlearn.co.uk>

Happy Computing Christine

